

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
April 28, 2009

The Pledge of Allegiance was recited.

The meeting was called to order by Stacy Garvey, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2009 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools  
Stacy Garvey, Business Administrator/Board Secretary

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

- A. Ms. Garvey presented the results of the Annual School District Election held on Tuesday, April 21, 2009

For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
William Sullivan	648
Robert Schiffer	626
Paula Lein	567

2 year term

Maryalice Thomas	501
Michael Hahn	298

<u>The Vote on the Appropriation:</u>	<u>Yes</u>	<u>No</u>
\$16,171,595	556	407

Number of Voters: 970

- B. Administration of Oath of Office to William Sullivan, Robert Schiffer, Paula Lein and Maryalice Thomas

ROLL CALL

Present: James Canellas Sandra Criscenzo  
Paula Lein Raymond Moraski  
Wayne Roberts William Sullivan  
Robert Schiffer Maryalice Thomas  
Richard Venditti

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools  
Stacy Garvey, Business Administrator/Board Secretary

C. Election of Officers:

1. Nominations for Board President and Vice President

Mr. Sullivan nominated Mr. Venditti for President and Mr. Schiffer for Vice President  
Seconded by Mrs. Criscenzo

No other nominations were put forth.

Roll Call: All Yes

Ms. Garvey turned the meeting over to the newly elected Board President, Mr. Venditti.

Motion – Mr. Venditti, seconded – Ms. Criscenzo . . .

D. Approve the appointment of Stacy C. Garvey as the Board Secretary.

Roll Call: All Yes

Motion – Mr. Venditti, seconded – Mr. Schiffer . . .

To approve the following block motion:

E. Approve Continuation Under "Robert's Rules of Order, Revised."

F. Adoption of present Board policies.

G. Approve the K-12 Curricula as outlined in the Course of Study Guides, as listed in the attached appendix.

A

H. Reaffirmation of Negotiated Agreements between the Board of Education and the:

1. Midland Park Educational Secretaries' Association (pending completion of negotiations)
2. Midland Park Custodial and Maintenance Association (pending completion of negotiations)
3. Midland Park Education Association (pending completion of negotiations)
4. Midland Park Administrators & Supervisors Association
5. Individual staff members:
  - a. Superintendent of Schools
  - b. School Business Administrator (pending completion of negotiations)

- c. Confidential Secretary to the Superintendent (pending completion of negotiations)
- d. Confidential Secretary to the School Business Administrator (pending completion of negotiations)
- e. Buildings & Grounds Supervisor (pending completion of negotiations)
- f. Technology Coordinator (pending completion of negotiations)

I. Designate the following as Depositories for School Funds for the 2009-2010 School Year:

Columbia Bank  
 Atlantic Stewardship Bank  
 State of New Jersey Cash Management

Roll Call: All Yes

Motion – Mr. Venditti, seconded – Mr. Roberts . . .

To approve the following block motion:

J. Designate the following Tax Shelter Annuity Companies for the 2009-2010 School Year:

AXA Equitable  
 AIG Valic  
 Metropolitan Life

K. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2009-2010 School Year:

Ameriflex

L. Approve the resolution to appoint the School Business Administrator as the Fund Commissioner to the School Alliance Insurance Fund, as per the attached appendix. B

M. Designate the School Architect for the 2009-2010 School Year:

USA Architects

N. Designate the School Attorney for the 2009-2010 School Year:

Fogarty & Hara (support material attached)

O. Designate the School Auditor for the 2009-2010 School Year:

Lerch, Vinci & Higgins, LLP (support material attached)

P. Designate the School Insurance Broker for the 2009-2010 School Year:

FIRM, Inc.

- Q. Designate Jane Lindstrom as the Treasurer of School Moneys for the 2009-2010 school year (support material attached.)
- R. Designate the newspapers for Official Notices:
- North Jersey Media Group (The Record)  
The Ridgewood News (Advertised Budget)
- S. Approve the Schedule of Meetings for the 2009-2010 school year as listed on the attached appendix. C
- Roll Call: All Yes
- Motion – Mr. Venditti, seconded – Mr. Roberts . . .  
To approve the following block motion:
- T. Approve the following appointments, effective July 1, 2009:
- |  |                  |
|--|------------------|
| Affirmative Action Officer             | Nicholas Capuano |
| Purchasing Agent                       | Stacy Garvey     |
| Substance Awareness Coordinator        | Craig Rush       |
| Integrated Pest Management Coordinator | Robert Blanchard |
| Custodian of Records                   | Stacy Garvey     |
- U. Approve the authorization to award contracts up to a bid threshold of \$29,000 and to set the quote threshold at \$4,350.
- V. Approve the following officials to sign checks and/or contracts:
- Board President  
Board Secretary  
Treasurer of School Moneys  
High School Principal  
Elementary School Principal
- W. Approve the establishment of Petty Cash funds for the 2009-2010 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:
- |                                 |                      |
|---------------------------------|----------------------|
| Superintendent’s Office         | Godwin School        |
| Business Administrator’s Office | Continuing Education |
| Midland Park High School        | Child Study Team     |
| Highland School                 |                      |
- X. Approve the schedule of tax payment requests from the Borough of Midland Park for the 2009-2010 school year (support material attached).
- Y. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6! 23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

Roll Call: All Yes

## BOARD SECRETARY'S REPORT

### Approval of Minutes

Motion – Mr. Moraski, seconded – Mr. Schiffer . . .

Approve the minutes of the following regularly scheduled public meeting held on March 31, 2009.

Roll Call: All Yes

## PRESIDENT'S REPORT

Paul Breda is our new representative from the New Jersey School Boards Association. Mr. Venditti asked that everyone on the Board fill out the Committee requests and return them. Also, Mr. Venditti thanked Kevin Yali for his participation as a Student Representative to the Board.

### **Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.**

## SUPERINTENDENT'S REPORT

Dr. Heebink commented on the Swine Flu- (H1N1) – Responding with information through E-Blast and in the classrooms.

Board resolutions related to hiring for the 2008-2009 school year will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

### A. Personnel - (W. Heebink)

Motion – Mr. Roberts, seconded – Mr. Moraski . . .

To approve the following block motion:

1. Accept the retirement resignation of Robert Laura, elementary school teacher, effective June 30, 2009 (support material attached).
2. Approve the proposed Holiday Schedule for 12-Month Personnel for the 2009-2010 school year, which is attached as an appendix.
3. Approve the following additions to the list of substitute teachers for the 2008-2009

D

school year (support material attached):

- (s) Christiana Scarpa (seeking substitute certification; not employment)
- (s) Denise Michaud (substitute school nurse)
- (s) Kevin O'Keefe (previously on list)

(s) = County Substitute Certificate

4. Approve the following substitute worker for the 2008-2009 school year (support material attached):

Jamie Tashian           Substitute Secretary  
                                  Substitute Instructional Aide  
                                  Substitute Building Aide

Roll Call: All Yes

- AS1     Motion – Mr. Roberts, seconded – Ms. Criscenzo . . .  
Accept the resignation of Matthew Sayles as a math teacher at the high school, effective June 30, 2009 (support material attached).

Roll Call: All Yes

- B.     Finance Committee - (           , Chairperson)

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2009, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Mr. Schiffer, seconded – Ms. Lein . . .

2. Approve the following block motion:

- a.    March 2009 Midland Park Continuing Education Claims in the amount of \$27,620.25.
- b.    April 2009 supplemental claims in the amount of \$235,218.06.

3. Approve the April 2009 payroll in the amount of \$1,077,509.57.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

To approve the following block motion:

4. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period March 1, 2009 – March 31, 2009, which are attached as an appendix. E

5. Approve the transfers among accounts, according to prescribed accounting procedures, for the period March 1, 2009 – March 31, 2009, which are attached as an appendix. F

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

6. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education (support material attached).

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

7. Approve the following resolution of governing body, extract of minutes, certificate of incumbency.

RESOLVED, whereas the Midland Park Board of Education has determined that a true and very real need exists for the acquisition of a 54-passenger bus (Equipment) described in Installment Purchase Agreement No S1441 (the Agreement) and then determined to accept the Municipal Services Group, Inc., financing proposal and execute the Agreement for the acquisition of the Equipment, therefore taking all steps necessary, including any legal bidding requirements, under applicable law, to arrange for the acquisition and financing of the Equipment.

THEREFORE, the Midland Park Board of Education directs the School Business Administrator (Buyer) and its legal counsel to review the Agreement and negotiate appropriate modifications to the final form of the Agreement so as to assure compliance with state law and local statutory law, prior to execution of the Agreement by those persons authorized for such purpose.

NOW BE IT RESOLVED, by the Midland Park Board of Education that:

Finding: Authorized Officers - The covenants, terms and conditions of the Agreement are in the best interests of Buyer for financing the acquisition of the Equipment. The Buyer is hereby authorized to take all action necessary or reasonably required or desirable to carry out, give effect to and consummate the transactions contemplated hereby, including, but not limited to the execution and delivery of the Agreement, with such variations or revisions or all additional certificates, documents and other papers thereto deemed necessary by the Buyer or its counsel in order to implement and carry out the matters authorized in this Resolution.

RESOLVED, the Midland Park Board of Education hereby confirms that the School Business Administrator are duly authorized to execute and deliver, and to witness (or attest) respectively, the Agreement and any additional certificates, documents and other papers necessary for the consummation of the transactions contemplated herein.

Execution by the School Business Administrator shall be deemed to be final approval by the Buyer of all the provisions of the Agreement and any additional related certificates, documents or other papers.

RESOLVED, the acquisition of the Equipment, under the terms and conditions provided for in the Agreement, is necessary, convenient, in the furtherance of, and will at all times be used in connection with, Buyer’s governmental and proprietary purposes and functions and are in the best interests of Buyer, and no portion of the Equipment will be used directly or indirectly in any trade or business carried on by any person other than a governmental unit of the state on a basis different from the general public.

RESOLVED, Buyer certifies that it has not issued or effected the issuance of, and reasonably anticipates that it shall not issue or effect the issuance of, more than thirty million dollars (\$30,000,000) of tax-exempt obligations during the 2009 calendar year, and hereby designates the financing of the Equipment in which the Agreement pertains as a “qualified tax-exempt obligation,” as defined by Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

8. Accept the donation of the painting of the Midland Park Band trailer by Peter Englishman & Sons, as per Board Policy 7230 (support material attached).

Mr. Schiffer thanked the people of Midland Park for supporting the Budget.

- C. Curriculum Committee - ( , Chairperson)

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the recommendation of the Interim Director of Special Services for the placement of one high school regular education student on bedside instruction, effective retroactive from February 23, 2009 through June 30, 2009.
2. Approve the recommendation of the Interim Director of Special Services for the placement of one high school special education student on home instruction, effective retroactive from April 20, 2009 through June 20, 2009.

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Mr. Schiffer . . .

3. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Kathleen LePage	NJ Speech/Language/Hearing Assoc. Annual Convention	Atlantic City, NJ	May 1-2, 2009
Nicholas Capuano	Effective Evaluation to Insure Quality Instruction	Wayne, NJ	May 5, 2009



Stacy Garvey	NJASBO Annual Conference	Atlantic City, NJ	May 6-8, 2009
Tarra Bergonzi Therese Seiders	Special Education Workshop	Newark, NJ	May 20, 2009

4. This item has been pulled from the Agenda.

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

To approve the following block motion:

5. Approved the proposed date for Music in the Park XII, Sunday, October 11, 2009 at 1:00 p.m. (support material attached).
6. Approve the proposed overnight trip for the Marching Band to Syracuse, NY, October 30, 2009 – November 1, 2009 (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

7. Approve the continuation of the cooperative sports program between the Midland Park Board of Education and the Waldwick Board of Education for the Football and Wrestling program for the 2009-2010 and 2010-2011 school years, subject to a pending agreement on operation of the football program.

Roll Call: All Yes

Mr. Roberts asked if there were anything new on the agreement. Dr. Heebink said no but he will check.

Mr. Schiffer questioned if this include cheerleading. Dr. Heebink replied it is included in the agreement. Never had separate application- Will follow up if paperwork should be filed.

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

- CS2. Approve the proposed “Release the Beat Concert” to be held at Midland Park High School.

Roll Call: All Yes

Dr. Thomas read that there is a fashion show on the same night. Dr. Heebink replied that this was approved by the high school and that he will check.

- D. Policy Committee - ( , Chairperson)

Motion – Appendix (G-M & O-R) – Ms. Lein, seconded – Mr. Roberts . . .

Motion – Appendix N – Ms. Lein, seconded – Mr. Roberts . . .

Approve the following new or revised policies and regulations, which are attached as appendices:

Guidelines for Remembrances from Board of Education      Bylaws Section 0135  
(abolish)

G

Special Education	Policy & Regulation Section 2460 (revised)	<u>H</u>
Special Education – Location, Identification and Referral	Regulation Section 2460.1 (revised)	<u>I</u>
Special Education – Free and Appropriate Public Education	Regulation Section 2460.8 (revised)	<u>J</u>
Special Education – Transition from Early Intervention Programs to Preschool Programs	Regulation Section 2460.9 (revised)	<u>K</u>
Special Education – Instructional Material to Blind or Print-Disabled Pupils	Regulation Section 2460.16 (new)	<u>L</u>
Surrogate Parents and Foster Parents	Policy Section 2467 (revised)	<u>M</u>
Immunization	Policy & Regulation Section 5320 (revised)	<u>N</u>
Reporting Procedure – Hazing and/or Harassment, Intimidation, or Bullying	Regulation Section 5512 (revised)	<u>O</u>
Harassment, Intimidation, and Bullying	Policy Section 5512.01 (revised)	<u>P</u>
Management of Life-Threatening Allergies in Schools	Policy Section 5331 (new)	<u>Q</u>
Lockdown Procedures	Regulation Section 8420.7 (new)	<u>R</u>

Roll Call: All Yes Appendix (G-M), (O-R)

Roll Call: All Yes Appendix N

Mr. Sullivan questioned if all the above policies are mandated except N. Dr. Heebink replied that N is a recommended policy.

Mr. Sullivan questioned if there is anything different in the Policy then law. Dr. Heebink replied that the law is still there; whether or not the policy exists.

Mr. Roberts questioned why policy is recommended and not mandated if it is based on State law. Dr. Heebink replied that he would find out.

Mr. Venditti asked how the information is conveyed to parents.

Dr. Heebink replied that it is on the calendar and on the website.

E. Legislative Committee - ( ,Chairperson)

The following item was reported on:

**A3317-** The bills would regulate who can do electrical work in public buildings, including schools. Most work will have to be completed by a licensed electrician. A3317 was passed in the Assembly and is in the 2<sup>nd</sup> reading in the Senate.

F. Buildings & Grounds Committee - ( , Chairperson)

The following items were reported on:

Heating systems work is being done in house.

Custodial Staff needs to clean/disinfect more often as a precaution to H1N1.

Ms. Lein commented that the schools look the cleanest since?

G. Negotiations - Teachers/Secretaries - ( , Chairperson)

The Committee met tonight and a tentative meeting is in place for tomorrow night.

H. Public Relations Committee - ( , Chairperson)

No Report.

I. Personnel Committee - ( , Chairperson)

No Report.

J. Service Review Committee – ( , Chairperson)

No Report.

K. Town Council Special Projects Committee – ( , Chairperson)

No Report.

L. Special Recreation Committee – ( , Chairperson)

No Report.

M. Technology Committee – ( , Chairperson)

No Report.

N. Liaison Committee:

High School PTA - ( )

The following items were reported on:

Spring plant sale pick-up is May 7<sup>th</sup>, 2009.

Market Day pick-up is May 22, 2009.

Next combined General Meeting is May 11, 2009.

Elementary School PTA - ( )

The following items were reported on:

- a. The Bergen County Fellowship Award nominee is: Carol Carlisle.
- b. Teacher Appreciation Week is May 4-May 8<sup>th</sup>, 2009. To celebrate and show appreciation there will be a luncheon at Godwin School on Tuesday, May 5<sup>th</sup>, 2009. On Friday, there will be a breakfast buffet at Highland School.
- c. On May 20<sup>th</sup> there will be a Principal's Forum at Highland on 2:00 p.m.
- d. General Meeting at Highland at 3:00 p.m.
- e. Kristen Fiore is the new President and the 1<sup>st</sup> Vice President will be Colleen Monahan. The 2<sup>nd</sup> Vice President spot is not filled.

Booster Club - ( )

No Report.

Performing Arts Parents - ( )

The High School Spring Concert and Awards is scheduled for tomorrow night.

Special Education - ( )

No Report.

Education Foundation - ( )

No Report.

Board of Recreation - ( )

No Report.

Continuing Education Program - ( )

No Report.

Student Representative to the Board - ( )

No Report.

O. Old Business

None

P. New Business

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

To go into closed session before the meeting of May 12, 2009 for the purpose of discussing personnel and negotiations.

Roll Call: All Yes

Ms. Lein commented on the Drug Dogs at the high school? - Dr. Heebink questioned the value of buying a dog for a few maybe 1 year? Board discussed use of dogs and searching of lockers. The Board asked for more information and to send it to the Service Review Committee.

Open to the Public

Mr. Venditti invited the public to address the Board.

Mr. Rich Formacola thanked Mr. Salvi/Ms. Garvey for help with basketball. The custodians were fantastic. This past season was a good experience.

Mr. Formacola also commented on the new field. He stated that there were some problems but wanted to thank everyone involved. In the end, it is all for the children.

Ms. Polhemus asked if summer maintenance workers were budgeted for next year. Ms. Garvey replied yes.

Motion - Mr. Schiffer, seconded – Mr. Roberts . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Stacy Garvey,  
School Business Administrator/  
Board Secretary